

Single Member Cabinet Decision

**Executive
Forward Plan
Reference**

E3528

Minor Adaptations Service

Decision maker/s	Cllr Alison Born, Cabinet Member for Adult Services
The Issue	Decision to in-house Minor Adaptations Service from 1 October 2024 and to facilitate safe transition of the service through a six-month direct award for the current service.
Decision Date	Not before 23 March 2024
The decision	The Cabinet Member agrees that Minor Adaptations Service is in-housed from 1 October 2024 and that to facilitate safe transition of the service a six-month direct award is issued for the current service.
Rationale for decision	<p>As the Community Equipment service is already provided in-house by a team of experienced staff with good knowledge of minor adaptations, in-house provision could offer better commissioning and budget oversight, economies of scale, scrutiny of high-cost referrals and property tenure checks to ensure we are not providing a service where it is the responsibility of another organisation.</p> <p>Safe and well-planned transition to new arrangements is essential.</p> <p>Therefore, current service needs to continue for a further period of 6 months in readiness for safe transfer by 1 October 2024.</p>
Financial and budget implications	To agree a budget of £261, 949 for the financial year 2024/5.
Issues considered	Social Inclusion; Customer Focus; Equality (age, disability); Other Legal Considerations
Consultation undertaken	Other B&NES Services; Stakeholders/Partners; Section 151 Finance Officer; Monitoring Officer
How consultation was carried out	In meetings and through email correspondence.
Other options considered	Undertake a procurement exercise using a specification based on number of jobs per annum within a set financial envelope.
Declaration of interest by Cabinet Member(s) for decision:	None

Any conflict of interest declared by anyone who is consulted by a Member taking the decision:	

Name and Signature of Decision Maker/s	Cllr Alison Born
Date of Signature	25 th March 2024

NOT Subject to Call-in